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PLANNING & DEVELOPMENT COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 24 June 2025

At 6.00 pm in the Virtual Meeting via MS Teams - Virtual Meeting

Present:

Councillor G Doughty (Chair)

Councillors: J Aitman G Meadows

J Doughty R Smith

Officers: Adam Clapton Deputy Town Clerk

Derek Mackenzie Senior Administrative Officer &

Committee Clerk

Cara Murray Admin Support Assistant -

Communities & Planning

Others: None.

P383 APOLOGIES FOR ABSENCE

No apologies for absence were received.

P384 **DECLARATIONS OF INTEREST**

There were no declarations of interest from Members or officers.

P385 **PUBLIC PARTICIPATION**

There was no public participation.

P386 **PLANNING APPLICATIONS**

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

P387 NOTIFICATION OF PLANNING APPEAL DECISION - 17A MOOR AVENUE, WITNEY - APP/D3125/X/24/3340800

The Committee received correspondence concerning the appeal decision APP/D3125/X/24/3340800 for 17a Moor Avenue, Witney

Resolved:

That, the appeal decision be noted.

Cllr R Smith joined the meeting at 6:12pm

P388 LAND SOUTH OF A40 STANTON HARCOURT ROAD, WITNEY

The Committee received and considered an application by Swim Oxford Limited for the proposed construction of a grass mesh car park area and an enclosure for chemical toilet cubicles, to facilitate the use of a lake for open water swimming — Oxfordshire County Council planning application Ref:MW.0034/25.

Although the application site fell outside of the Parish, it was on Witney's boundary and adjacent to the Country Park. After consideration Members agreed the following submission be made:

Witney Town Council welcomes the introduction of an open water swimming facility in close proximity to the town. Members recognise the growing popularity of open water swimming and support the development of recreational and wellbeing opportunities that encourage healthy, active lifestyles. The Council also understands that the proposed facility will operate on a membership basis, which should help to manage numbers and ensure the activity is conducted responsibly.

However, Members wish to raise the following concerns regarding the current proposal:

- Safe Access: The access point to the site appears to be located on a blind bend, raising significant concerns about road safety for both vehicles, cyclists, and pedestrians. Increased traffic movements, particularly turning in and out of the site, could pose a hazard unless appropriate mitigations are put in place.
- **Traffic Management and Signage:** Given the potential increase in vehicle movements associated with the facility onto a well-used local route, the Council requests a review of signage and traffic calming measures in the area to improve visibility and manage access safely- appropriate directional and warning signage may be necessary.

Witney Town Council would be happy to explore opportunities for collaboration, including possible future pedestrian access to the Lake and Country Park, as well as working together on biodiversity initiatives, and the development of green corridors onto adjoining town council owned land that enhance both the ecological value and public enjoyment of this important natural space.

Resolved:

That, the above submission be made to Oxfordshire Country Council.

The meeting closed at: 6.15 pm

Chair

Minute Item P386

Witney Town Council

Planning Minutes - 24th June 2025

386

386- 1 WTC/064/25 Plot Ref :-25/01243/HHD Type :- HOUSEHOLDE

Applicant Name: - . Date Received: - 05/06/2025

Location :- 43 CRAWLEY ROAD Date Returned :- 25/06/2025

CRAWLEY ROAD

Proposal: Erection of first and second floor rear extension and installation of two dormers

to front elevation.

Observations: While Witney Town Council does not object to this application in terms of

material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface

water flooding in this area, in accordance with policy EH7 of the West

Oxfordshire Local Plan 2031.

386- 2 WTC/065/25 Plot Ref :-25/01163/FUL Type :- FULL

Applicant Name :- . Date Received :- 05/06/2025

Location :- 105 HIGH STREET Date Returned :- 25/06/2025

HIGH STREET

Proposal: Change of use of ground floor from hairdressers to studio flat.

Observations: Witney Town Council has no objections to this application. Members welcome

the proposed inclusion of a single dwelling property in close proximity to the town centre, recognising its potential contribution to the local housing mix and

sustainable development. Members also note the comments from

Environmental Health, and request that Officers ensure a noise impact

assessment is carried out prior to the occupation of the dwelling, given its close

proximity to the highway.

386- 3 WTC/066/25 Plot Ref :-25/01354/LBC Type :- LISTED BUI

Applicant Name :- . Date Received :- 05/06/2025

Location :- 105 HIGH STREET Date Returned :- 25/06/2025

HIGH STREET

Proposal: Internal alterations to change of use of ground floor from hairdressers to studio

flat.

Observations: Witney Town Council has no objections to this application. Members welcome

the proposed inclusion of a single dwelling property in close proximity to the town centre, recognising its potential contribution to the local housing mix and

sustainable development. Members also note the comments from Environmental Health, and request that Officers ensure a noise impact

assessment is carried out prior to the occupation of the dwelling, given its close

provincity to the highway

proximity to the highway.

386- 4	WTC/067/25	Plot Ref :-25/01266/AD\	/ Type :- Date Received :-	ADVERTISED 05/06/2025	
	Applicant Name :- Location :-	10 TUNGSTEN PARK, COLLETTS WAY COLLETTS WAY	Date Returned :-	25/06/2025	
	Proposal :	Installation of non-illuminated signage to r	orth western elevat	ion.	
	Observations:	Witney Town Council has no objections re	o objections regarding this application.		
386- 5	WTC/068/25	Plot Ref :-25/01298/HHI	Type :-	HOUSEHOLDE	
	Applicant Name :-		Date Received :-	16/06/2025	
	Location :-	74 WEST END WEST END	Date Returned :-	25/06/2025	
	Proposal:	Erection of a garden outbuilding.			
	Observations :	While Witney Town Council does not obje material concerns, it notes the loss of perr mitigating measures are considered to hel water flooding in this area, in accordance Oxfordshire Local Plan 2031.	neable drainage and p decrease the pos	d would ask that sibility of surface	
		Oxidiusilile Local Flail 2031.			
386- 6	WTC/069/25	Plot Ref :-25/01116/FUL	Type :-	FULL	
386- 6	WTC/069/25 Applicant Name :-	Plot Ref :-25/01116/FUL	Type :- Date Received :-	FULL 16/06/2025	
386- 6	Applicant Name :-	Plot Ref :-25/01116/FUL	,,		
386- 6	Applicant Name :- Location :-	Plot Ref :-25/01116/FUL . 4 CHURCH GREEN	Date Received :-	16/06/2025	
386- 6	Applicant Name :- Location :- Proposal :	Plot Ref :-25/01116/FUL . 4 CHURCH GREEN CHURCH GREEN	Date Received :- Date Returned :- this application. Mexpansion of the den	16/06/2025 25/06/2025 embers welcome tal practice,	
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Witney Town Council

Chairman

Date:

Signed:

On behalf of :-